



# Karuri Water and Sanitation Company

## KAWSCO

Davekon Palace, Banana Limuru Road. P. O. Box 818 - 00219 Karuri. Tel:0727 484139, Email: info@karuriwater.co.ke, www.karuriwater.co.ke

Date: \_\_\_\_\_

Serial Number: \_\_\_\_\_

### **REF: CHANGE OF NAME OR CONTACT REQUEST FORM**

Account No. \_\_\_\_\_

Plot No/LR No. \_\_\_\_\_

Current Registered Name \_\_\_\_\_

Zone \_\_\_\_\_

Relationship of Applicant to Registered owner \_\_\_\_\_

I, \_\_\_\_\_ ID No: \_\_\_\_\_ Tel: \_\_\_\_\_ request

to change the name/contact of the above named account

to \_\_\_\_\_ Contact-----

Reasons for the change **(Tick where necessary):**

Death of Original Owner

Change of Ownership of the land where the account sits

Change of Tenancy

### **Requirements:**

1. Copy of Death Certificate in case of death of the original registered owner
2. Copy of Title deed
3. Copy of Lease Agreement
4. Copy of ID of the applicant
5. Copy of KRA Pin of applicant
6. Prove of clearance of any arrears owed to the account

Sign \_\_\_\_\_

**(Applicant)**

Name \_\_\_\_\_

Name \_\_\_\_\_

Sign \_\_\_\_\_

**(Original account holder)**

Sign \_\_\_\_\_

**(Customer care desk)**

**Recommended by Commercial Manager**

**Approved by Managing Director**

Sign \_\_\_\_\_

Sign \_\_\_\_\_

Date \_\_\_\_\_

Date \_\_\_\_\_

**Chairman: Eng. Andrew Muigai**

**Directors: Eng. Jennifer Musyioki, Charles Gikonyo, Joram Kamau, William Kimani, Managing Director John Karioki**